

APPENDIX B Interested Parties list for consultation on proposed expansion of Coningsby St Michael's Church of England Primary School

Interested Party	Name	Contact Details
Message on Int Comms		
Details on LCC website		
Details on George		
Leader of Council	Cllr Hill	cllr.hill@lincolnshire.gov.uk
Executive Councillor	Cllr Mrs P Bradwell & Cllr Brailsford	cllr.p.bradwell@lincolnshire.gov.uk CllrD.Brailsford@lincolnshire.gov.uk
Chief Property Officer	Kevin Kendall	Kevin.Kendall@lincolnshire.gov.uk
Property Manager Operations	Jim Hogg	jim.hogg@lincolnshire.gov.uk
LCC Chief Execs office- DMT/SMT/Management Board	Copy to Kathy White as the Director's PA and ask her to forward to DB/MT and appropriate Senior Officers NB Relevant Councillors are being notified separately by us.	Kathy.White@lincolnshire.gov.uk
CfBT	Andy Breckon	Andy.breckon@cfbt.com
CfBT primary	Tim Culpin & John Sandfield	jsandfield@cfbt.com ; tculpin@cfbt.com
CfBT secondary	Fred Morris, Keith Batty	kbatty@cfbt.com ; fmorris@cfbt.com
CfBT strategic projects incl SEN	Paul Snook	psnook@cfbt.com
School Administration	Adrian Flowers	Adrian.Flowers@lincolnshire.gov.uk
	David Robinson	david.robinson@lincolnshire.gov.uk
	John O'Connor	john.o'connor@lincolnshire.gov.uk
	Helen Clark	helen.clark@lincolnshire.gov.uk
	Lynn Yap	Lynn.Yap@lincolnshire.gov.uk
	Ruth Mayers	Ruth.Mayers@lincolnshire.gov.uk
	Steve Gamble	Steven.Gamble@lincolnshire.gov.uk
Exclusions	Phil Whitworth	phil.whitworth@lincolnshire.gov.uk
SEN Head of Service	Gary Nixon	gary.nixon@lincolnshire.gov.uk
SEN	Julia Andrews	Julia.Andrews@lincolnshire.gov.uk
	Lynn Whitworth	Lynn.Whitworth@lincolnshire.gov.uk
Early years/extended provision	Sheridan Dodsworth	Sheridan.dodsworth@lincolnshire.gov.uk
	Julie Grindley	Julie.Grindley@lincolnshire.gov.uk
	Steph Douglas	steph.douglas@cfbt.com
Inclusion and Attendance Service	Jill Chandar-Nair	Jill.Chandar-Nair@lincolnshire.gov.uk
Safeguarding Children in Education	Nikki Neale	Nikki.Neale@lincolnshire.gov.uk
Finance LCC	Tony Warnock	tony.warnock@lincolnshire.gov.uk
Finance Mouchel	Eizabeth Bowes	Elizabeth.Bowes@mouchel-lincoln.com
	Jackie Allen	Jackie.Allen@mouchel-lincoln.com
	John Rossington	john.rossington@mouchel-lincoln.com
	Kevin Eaton	Kevin.Eaton@mouchel-lincoln.com
Governors Support	Hilary Wells	Hilary.Wells@lincolnshire.gov.uk
Performance Management	James Thomas	James.Thomas@lincolnshire.gov.uk
	Caroline Jackson	caroline.jackson@lincolnshire.gov.uk
	David McWilliams	david.mcwilliams@lincolnshire.gov.uk
	Marcus Needham	Marcus.Needham@lincolnshire.gov.uk
Commissioning	Justin Hackney	justin.hackney@lincolnshire.gov.uk
	Andrew Mclean	andrew.mclean@lincolnshire.gov.uk
ICT Support Mouchel	Neil Winter	neil.winter@mouchel-lincoln.com
Corporate ICT	Sasha Drennan	sasha.drennan@lincolnshire.gov.uk
LCC Communications	John Giblin	john.giblin@lincolnshire.gov.uk
HR at LCC	Julie Jackson	julie.jackson@lincolnshire.gov.uk
	Penny Lee	Penny.lee@lincolnshire.gov.uk
HR Mouchel Advisor for School - team leader	John Matthews team leader for HR advisors	john.matthews@mouchel-lincoln.com
Business support	Corporate Support	csso_admin@lincolnshire.gov.uk

	Teri Jones	teri.jones@lincolnshire.gov.uk
	Debbie Proctor	Debbie.Proctor@lincolnshire.gov.uk
	Andrew Goulding	andrew.goulding@lincolnshire.gov.uk
Capital Development	Steve Atkin	stephen.atkin@rentokil-initial.com
	Simon Hardy	Simon.Hardy@mouchel-lincoln.com
	team leader for premises advisor	Jane.Marshall@mouchel-lincoln.com
Sustainability	Steve Golightly	Steve.Golightly@lincolnshire.gov.uk
Schools Library Service	Jill Trowsdale	Jill.Trowsdale@lincolnshire.gov.uk
Procurement Lincolnshire	Karley Allam	Karley.Allam@lincolnshire.gov.uk
CSC	Tanya Dempsey & Julia Key	Tanya.Dempsey@lincolnshire.gov.uk ; Julia.Key@lincolnshire.gov.uk
	csc	CSCServiceRequests@lincolnshire.gov.uk
Planning and Highways	Steve Willis	Steve.Willis@lincolnshire.gov.uk
	Neil McBride	Neil.McBride@lincolnshire.gov.uk
Property & Technology Management	Adrian Clarke	Adrian.Clarke@lincolnshire.gov.uk
	Anita Hodgson	Anita.Hodgson@lincolnshire.gov.uk
	Anna-Maria Edwards	Anna-Maria.Edwards@lincolnshire.gov.uk
	Brendan Pritchard	brendan.pritchard@mouchel-lincoln.com
	Danielle Garratt	Danielle.Garratt@lincolnshire.gov.uk
	Debbie Wilkinson	Debbie.wilkinson@lincolnshire.gov.uk
	Gerald Snaith	Gerald.Snaith@lincolnshire.gov.uk
	Hazel Bingham	Hazel.Bingham@lincolnshire.gov.uk
	Justin Ward	Justin.ward@lincolnshire.gov.uk
	Katie Gosling	Katie.Gosling@lincolnshire.gov.uk
	Laura Abbott	Laura.Abbott@lincolnshire.gov.uk
	Linda Duffield	Linda.duffield@lincolnshire.gov.uk
	Matt Clayton	matthew.clayton@lincolnshire.gov.uk
	Michael Watson	Michael.watson@lincolnshire.gov.uk
	Michelle Andrews	michelle.andrews@lincolnshire.gov.uk
	Paul Holmes	Paul.holmes@lincolnshire.gov.uk
	Rosemary Eades	Rosemary.Eades@lincolnshire.gov.uk
	Steve Mason	Stephen.Mason@lincolnshire.gov.uk
	Terry Mason	Terry.mason@lincolnshire.gov.uk
	Tina Shaw	Tina.shaw@lincolnshire.gov.uk
	Alan Mackenzie	alan.mackenzie@lincolnshire.gov.uk
	Cris Treacher	cris.treacher@lincolnshire.gov.uk
Chief Executive of East Lindsey District Council	Interim is Stuart Davies as Nigel Howells has retired	customerservices@e-lindsey.gov.uk
County Councillors	Cllr Mrs P Bradwell	
	Cllr Betty Harvey	
	Cllr Andrea Jenkyns	use contacts in outlook
	Cllr Denis Hoyes	
District Councillors	Ask Ann Good at member services ELDC to distribute	Committee.Admin@e-lindsey.gov.uk
Parish Councils -areas surrounding Coningsby	Coningsby	coningsbytowncouncil@gmail.com
	Tattershall/Tattershall Thorpe	tattershallthorpe@tiscali.co.uk
	Woodhall Spa	woodhallpc@tiscali.co.uk
	Dogdyke	kathvroberts101@gmail.com
	Tumby	appleverd4xd@btinternet.com
	Wildmore	appleverd4xd@btinternet.com
	Holland Fen with Brothertoft	welbourn60@qooqlemail.com
	Thornton le Fen	potterquillie@aol.com
	Kirkby on Bain	Mr A Killingworth, Summer End, Main Road, Kirkby on Bain, Woodhall Spa LN10 6YT
	Haltham	Mr S Flood, Corner Farm, Main Road, Haltham, Horncastle LN9 6JE
		Mr M Effield, Taviton, Brewery Lane, Hundley, Spilsby PE23 4LH

	Revesby	Mrs S B Wiggins-Davies, Revesby Park House, Abbey Road, Revesby, nr Boston PE22 7NX
MP	Sir Peter Tapsell	ferriern@parliament.uk
European MPs	Derek Clark MEP	mep@derekclarkmep.org.uk
	Roger Helmer MEP	rogerhelmer@eastmidsmeps.co.uk
	Emma McClarkin MEP	emmamcclarkin@eastmidsmeps.co.uk
	Glenis Willmott MEP	office@gleniswillmott.org.uk
	Bill Newton Dunn MEP	info@eastmidslibdems.org.uk
	Craig Day	Craig.day@eastmidslibdems.org.uk
	Charles Shaw chair of Lincolnshire Federation of Liberal Democrat Constituences	chair@lincslibdems.org.uk or drcwshaw@yahoo.co.uk
Trade Unions	Christine Toumi UNITE	christine.toumi@lincolnshire.gov.uk
	Dave Roome	Dave.Roome@unitetheunion.org
	Mr K Rustidge Asst Sec Lincs Asscn of National Union of Teachers (NUT)	rustidgeks@aol.com
	Helen Stokes Branch Sec UNISON	hstokes@lincunison.org.uk
	Mr C Todd Organiser of General, Municipal, Boilermakers Union (GMB)	colin.todd@gmb.org.uk
	Mr D Morgan Secretary National Asscn of Schoolmasters & Union of Women Teachers NASUWT)	david.morgan@nasuwt.net
	Miss J Frost Branch Secretary Asscn of Teachers & Lecturers (ATL)	frost@lincs.atl.org.uk
	Mr J Gibbs County Secretary National Asscn of Head Teachers (NAHT)	jdgibbs@fsmail.net
	Roger Hale Secretary Association of School & College Leaders (ASCL)	roger.hale@caistorgrammar.com
	Mr S Payne Representative Union for Educational Professionals (VOICE)	stephenpavne@voicetheunion.org.uk
Current Pupils at Coningsby St Michael's Church of England Primary School	Kate Hodson	kate.hodson@coningsby-st-michaels.lincs.sch.uk
Parents/Carers at Coningsby St Michael's Church of England Primary School	Kate Hodson	kate.hodson@coningsby-st-michaels.lincs.sch.uk
Headteacher and staff at Coningsby St Michael's Church of England Primary School	Kate Hodson	kate.hodson@coningsby-st-michaels.lincs.sch.uk
Chair of Govs at Coningsby St Michael's Church of England Primary School	Sean Westaway	seanwestaway@hotmail.co.uk
Feeder Pre Schools	jacdor	enquiries@jacdor224.wanadoo.co.uk
	RAF Coningsby Nursery (Jill Proctor)	info@nurseryandkidsclub.co.uk
Head, staff, pupils & parents at neighbouring secondary schools -	Tattershall Gartree	admin@gartree.lincs.sch.uk
Email HT & ask to make aware staff, pupils and parents using noticeboard, website, emails, newsletters and any other methods of communication used by schools.	Horncastle Banovallum	admin@banovallumschool.co.uk
	Horncastle QEGS	enquiries@qegs.lincs.sch.uk
	Stickney William Lovell	william.lovell@stickney.lincs.sch.uk
	Sleaford St George's	stga@st-georges.lincs.sch.uk
	Kesteven and Sleaford High	enquiries@kshssa.co.uk
	Sleaford Carres	enquiries@carres.lincs.sch.uk
Chair of Govs of neighbouring secondary schools	Tattershall Gartree	jude@sorted.net
	Horncastle Banovallum	wendy.ireland1@btinternet.com

Head, staff, pupils & parents at neighbouring primary schools	Tattershall Holy Trinity	enquiries@holyltrinity.lincs.sch.uk
Email HTs & ask to make aware staff, pupils and parents using noticeboard, website, emails, newsletters and any other methods of communication used by schools.	Tattershall Primary	enquiries@tattershallprimary.lincs.sch.uk
	Billinghay CE	lynne.rowitt@billinghay.lincs.sch.uk
	Walcott	andrew.sewell@walcott.lincs.sch.uk
	Martin Mrs Mary King	enquiries@mrsmarykings.lincs.sch.uk
	Kirkby on Bain	admin@kobps.lincs.sch.uk
	Mareham le Fen	enquiries@mareham.lincs.sch.uk
	New York	lisa.hawkins@newyork.lincs.sch.uk
	Woodhall Spa	enquiries@st-andrews-woodhall.lincs.sch.uk
Chair of Govs of neighbouring primary schools	Tattershall Holy Trinity	mikevphi@btinternet.com
	Tattershall Primary	wsmason@sky.com
	Billinghay CE	penny@penray.co.uk
	Walcott	warren843@btinternet.com
	Martin Mrs Mary King	rjplgrim@btopenworld.com
	Kirkby on Bain	thebrewsters@tesco.net
	Mareham le Fen	stainton2310@aol.com
	New York	david.quinnell@sky.com
Anglican Diocese	Jackie Waters-Dewhurst	jackie.wd@lincoln.anglican.org
R C Diocese	Ms Gail Neill	timzy.khurwal@nottingham-des.org.uk
Neighbouring LAs	N/A	N/A
EFA	Nick Rashley	Nick.rashley@education.gsi.gov.uk
	Andrew Barrett	Andrew.Barrett@education.gsi.gov.uk
Libraries	Janet Strudwick, Library Support Service	janet.strudwick@lincolnshire.gov.uk
Primary Care Trust	Chief Exec of Lincs Primary Care Trust	john.mcivor@lpct.nhs.uk ; andrea.pickford@lpct.nhs.uk
Any groups using Coningsby's school premises	None	N/A



Complete Proposal
to Expand
Coningsby St Michael's Church of England
Primary School

MATTERS TO BE SPECIFIED IN SECTION 19 OF THE EDUCATION AND
INSPECTIONS ACT 2006

PROPOSALS TO MAKE A PRESCRIBED ALTERATION TO A SCHOOL

3 April 2013

Contact details

This proposal has been published by Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ regarding the expansion of Coningsby St Michael's Church of England Primary School, School Lane, Coningsby, Lincoln LN4 4SJ.

Implementation

The proposal is to expand Coningsby St Michael's Church of England Primary School with effect from 1 September 2014. This proposal is being made to ensure that there are sufficient primary school places in Coningsby and the surrounding area to accommodate the increasing pupil numbers in the community and to enable the Local Authority (LA) to fulfil its statutory duty of providing school places for all children of statutory school age in Lincolnshire.

Objections and Comments

Any person or organisation may object to or make comments on the proposal by sending them to Provision Planning, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or by emailing provisionplanning@lincolnshire.gov.uk to be received by the deadline of 1 May 2013.

Alteration description

The proposal under consideration is to expand the existing capacity based on the Published Admission Number (PAN) from 280 to 420 with an increase in the PAN from 40 to 60.

School Capacity and Site

As a temporary measure the school has admitted above their usual intake of 40 in recent years to provide up to 50 places in Reception by making use of all available accommodation and using a temporary classroom. Beyond the intake in September 2013 it will not be possible to meet the growing demand for school places without additional accommodation. Accommodation will be provided, subject to planning permission, if the proposal to expand capacity with effect from September 2014 goes ahead with the necessary building work beginning during the academic year 2013/2014 (subject to any necessary planning permission being granted) and the aim of having the new facilities completed ready for the start of term in September 2014. This would be managed to cause minimal disruption to the school during term time making best use of school holidays where possible.

The planning application process required would be dealt with and consulted on separately with opportunity for those that are interested to be involved throughout the planning process.

The number on roll at the time of the census taken in January 2013 was 277. The table below shows the number currently on roll and also shows the applications for September 2013 and potential intake numbers for September 2014 based on NHS GP registration data and historical trends. The published admissions number per year group is currently 40 with a permanent capacity of 280:

	2015	2014	2013	Rec	Y1	Y2	Y3	Y4	Y5	Y6	Total
Number on Roll	65	71	40	44	48	48	33	40	37	27	277

Data from January 2013 Census and NHS GP Registration trend analysis

Objectives

The proposal detailed in this document is to expand Coningsby St Michael's Church of England Primary School with effect from 1 September 2014 and the objective is both to ensure that there are sufficient primary school places in the area to accommodate the increasing pupil numbers in the community and also to enable the LA to fulfil its statutory duty of providing school places for all children of statutory school age in Lincolnshire within a reasonable distance from where they live.

The LA considers this to be the best available solution to the expected shortage of primary school places in Coningsby and the surrounding area and would not be actively participating in this process if it did not see significant advantages for children and young people, their parents/carers and the local community. The LA believes the proposal to be in the best interests of local children and local parents as well as educational provision in the area and it reinforces the priorities in the Children and Young People's Plan (CYPP). The proposal will ensure that the provision of school places is planned so as to promote high educational standards, enable fair access to educational opportunity for every child and promote the fulfilment of each child's potential. This proposal will both enhance the quality of provision and sustain local provision.

Other options in this area have been explored and all primary schools have been considered for potential expansion but none have been found to be as suitable to expand on this scale due to reasons such as undersized sites, distance that pupils would have to travel, parental preference, potential impact on standards and the fact that other schools are of suitable sizes for the areas they serve. The proposal to expand St Michael's Primary School has the support of the Headteacher and Governing Body and the LA believes it to be the most appropriate option for expansion in the area but it is important that the LA considers all views submitted during consultation. As detailed below in the consultation section an expansion of Tattershall Holy Trinity Church of England Primary School is already being considered in addition to the proposal to expand St Michael's Primary School following feedback received during the consultation process regarding the need for additional places in both Tattershall and Coningsby.

The publication of the Statutory Notice will enable the statutory and legal processes to proceed. This continuation to the next stage of the process will allow a further opportunity for people and organisations to express their views about the proposal and ensure that they will be taken into account by the Executive Councillor.

Consultation

In order for the school to expand the LA must follow the necessary statutory legal processes as required by the Secretary of State in accordance with the Education and Inspections Act (EIA) 2006 and updated by the Education Act 2011 together with the guidance of the Department for Education (DfE) regarding expansion. Under current legislation the LA is the decision maker for the proposal.

Consultation originally began on 21 January 2013 with a letter, incorporating relevant information and reasons for the proposal, being sent to all parents of pupils attending the school informing them of the proposal. Interested parties were also informed as required by guidelines issued by the DfE. In addition, on 1 February 2013, individual drop in sessions were offered to parents to discuss the proposal further with an LA officer. These meetings were offered to allow those having an interest in this proposal to be able to gather information, ask questions and get involved in the debate. Several appointments were taken up, mainly by parents of current pupils, where concerns about expanding the school were addressed and all consultees were encouraged to submit a formal response to the consultation.

All parents/carers and other interested parties were given the opportunity to respond as part of the consultation process by 18 February 2013. Copies of the letter commencing consultation and the response form were also published on the County Council website under the webpage Current Consultations on www.lincolnshire.gov.uk/provisionplanning

An analysis of the written responses to the consultation is detailed in Appendix B1 but to summarise, however, there were 66 valid responses in total with 11 supporting the proposal, 48 against and 7 neither for nor against the proposal but wishing to raise points for consideration. Out of the total of 66 there were 10 responses from parents of current pupils with only 1 against. Responses were also received from governors and members of staff at the school all of which were in favour of the expansion proposal. The majority of the responses against the proposed expansion have been received from governors, staff and parents representing other schools in the area. (Tattershall Primary School, Holy Trinity C of E Primary School, Mareham-le-Fen C of E Primary School and Kirkby-on-Bain C of E Primary School). Some of these responses have questioned whether there is a need for additional school places in this area and a significant number are against the proposal as they believe that it will have a negative impact on the number on roll at other schools, even possibly leading to the closure of a school in the area. However, the expansion is required to meet the projected demand for places and ensure that the LA meets its duty of providing sufficient places for children of statutory school age. The expansion is proposed to meet the need for additional capacity and not to replace existing capacity in the primary sector. The proposal under consideration was prepared based on data and projection figures that were currently available. This earlier evidence of the need to increase the capacity in the primary sector has been confirmed by updated figures recently released by the NHS since the start of this consultation process. The LA has a vital role in ensuring the viability and sustainability of all schools within Lincolnshire and not to create any excess surplus capacity which would be detrimental to an existing school or Academy.

As a result of the feedback received from local councillors and residents during the consultation process it is proposed that the capacity at Holy Trinity Church of England School in Tattershall will also be increased in addition to the expansion at St Michael's Church of England Primary School to meet the needs of both Tattershall and Coningsby residents. This increase has been suggested and agreed as a result of the responses received during consultation but is not large enough to necessitate a formal process of consultation or the publication of a Statutory Notice. It will involve the use of one additional classroom at Holy Trinity enabling the PAN to be increased from 16 to 20 (28 additional places in total) with an implementation date of September 2014. The increased PAN will initially apply to Reception only and then continue to be phased in with each subsequent Reception intake until the PAN of 20 applies to all year groups. If further expansion is required in the future in this area the LA will consider all available options including expansion at Tattershall Primary School and the feasibility of any additional expansion at Holy Trinity and St Michael's. The proposed expansion of Coningsby St Michael's will now be considered as a potential two stage expansion with the possibility of stage 1 providing two classrooms and appropriate infrastructure with a view to add a further two classrooms in the future (within five years) to provide the full capacity for a PAN of 60 should the capacity continue be required in Coningsby

The Headteacher of Coningsby St Michael's has consulted with the children currently attending the school through the school council. The consultation produced a very positive response and the children are generally looking forward to the expansion of their school (summary attached in Appendix B2).

Evidence of the consultation before the proposal was published -

- (a) a list of persons and/or parties who were consulted can be found in Appendix A
- (b) the views of the persons consulted are summarised in Appendix B1 together with a summary of the consultation undertaken by the school council in Appendix B2
- (c) a copy of the letter confirming the commencement of the consultation process and incorporating relevant information and reasons for the proposal is in Appendix C
- (e) a copy of the form to send in responses is in Appendix D.

Following the initial letter all documentation relating to the consultation was published online through the County Council website under Current Consultations at www.lincolnshire.gov.uk/provisionplanning

All applicable statutory requirements to consult in relation to the proposal were complied with.

Project Costs

This proposed expansion will incur capital costs and the LA will fund the necessary capital costs from the Children's Services capital programme with ongoing revenue costs funded from the Dedicated Schools Grant.

Special Educational Needs (SEN) provision

The expansion of the school is not likely to have any impact on SEN provision other than an opportunity to improve the provision with better access to resources and consistently good quality teaching, learning and leadership at the refurbished school. Consideration of pupils with SEN will take place and the LA will continue to look to make improvements in the standard, quality and/or range of the education provision for children with SEN.

Need for places

National birth rates, mostly concentrated in more urban areas, have been steadily rising in recent years. This increased birth rate, combined in some areas with inward migration and housing development, is now starting to have an impact at primary school age putting significant pressure on primary schools across the country where there is a shortage of Reception places. Coningsby and the surrounding area will experience a shortage of available places if capacity at one of the local schools is not increased. There is also an added pressure from RAF families in this area. Information received regarding the long term future of RAF Coningsby and the impact of MOD strategic plans has been included in the consultation process and consideration of the expansion proposal.

The school has admitted above the usual intake of 40 to provide up to 50 Reception places in recent years by making maximum use of all available accommodation and using a temporary classroom. Beyond the intake in September 2013 it will not be possible to meet the growing demand for school places without additional accommodation.

There is expected to be a long term requirement for more places. A permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting 4 year old children to alternative schools outside of their local community.

The proposal being consulted on is to permanently expand the school from the existing capacity of 280 places based on a Published Admission Number (PAN) of 40 to 420 places (PAN 60), with a proposed implementation date of September 2014. This would increase the PAN initially for the Reception intake in September 2014 with the PAN for all other years remaining at 40. The increased intake to 60 would then continue to be phased in with each subsequent Reception intake from September 2015 until the PAN of 60 applies to all year groups. This phased approach will allow the school to effectively manage staffing and teaching structures and help to ensure that pupil numbers at other local schools will be maintained.

Having additional classes and more children on roll at the school will also have financial benefits for the school. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

Following statutory consultation, if the expansion proposal is approved, it is proposed that building work to add necessary additional accommodation will begin during the academic year 2013/14 (subject to planning permission being granted) and planned to be completed in readiness for the start of term in September 2014.

This would be managed to cause minimal disruption to the school during term time making the best use of school holidays where possible.

Please note that the planning application process is dealt with and consulted on separately and there will be opportunity for those that are interested to be involved throughout the planning process.

Expansion of successful and popular schools

The Government is committed to ensuring that every parent can choose an excellent school for their child with the wishes of parents being taken into account. There is a strong presumption that proposals to expand popular and successful schools should be approved. DfE guidance states that places should be allocated where parents want them and that successful and popular schools be allowed to grow. This proposal will assist in meeting parental preference.

The most recent Ofsted report following an inspection at the school was published in November 2012 and evaluated the school as “requiring improvement”. The inspection has since been followed up by Ofsted with a monitoring visit which confirmed that the main concerns are already being addressed. The Headteacher and Acting Deputy Headteacher have revised and improved the school’s improvement plan and are demonstrating a strong determination to improve the school. Many improvements have been made in a very short period of time. The governing body has received appropriate training and is developing an increasingly strong and accurate understanding of the school’s strengths and weaknesses. The school is developing partnership working with other local schools and in addition an educational adviser, working on behalf of the LA, has also provided support.

The school is popular with parents and in recent years has been oversubscribed as indicated by the numbers of first and second preference applications received (48 in 2013, 55 in 2012, 72 in 2011 and 63 in 2010) for the 40 available places in the Reception class.

Related Proposals

The proposal to expand St Michael’s Primary School is not related to any other statutory proposal.

What will happen now?

Any person may object to or make comments on this proposal by sending them to Provision Planning, Children’s Services, Lincolnshire County Council, County Offices, Newland, Lincoln, Lincolnshire, LN1 1YQ or by emailing provisionplanning@lincolnshire.gov.uk

At the close of the 4 week representation period (statutory formal consultation) on 1 May 2013 responses will be collated and analysed and a final report will be presented to the Executive Councillor in June 2013 for a decision on the expansion of the school. The representation period is the final opportunity for people and organisations to express their views about the proposal and ensure that they will be taken into account by the decision maker.

APPENDIX D Written Responses made in Consultation Period on the proposed expansion of Coningsby St Michael's Church of England Primary School				
Point of View	Supports Proposal (11)	Against Proposal (48)	Not For or Against (7)	Other comments/Notes
Governor	y			Settling of school, safe access, road network make this school ideal choice for expansion. Headteacher and governors are enthusiastic and dedicated and are doing excellent work to further the standards of education. The school plays a central role in life of community and ecclesiastical parish. Pleased to play my part in the future expansion of the school.
Governor	y			This will be of great benefit to the community, a really exciting project. Slight concerns that any build will impact on playground and grassed areas and need to try and find a solution to this.
other school parent		y		
other school parent		y		I feel it will affect Tattershall Primary School negatively
other school parent		y		
other school parent		y		Places should be filled at other schools first. Smaller schools should not miss out just because of transport issues.
other school parent		y		
other school parent		y		The increase in traffic will disturb the home next to St Michael's. Tattershall Primary School has lots of car parking space, a site large enough to cope with expansion and lots of outdoor space for sport and games. It is also in the middle of an estate so children do not have to walk long distances to get there and it is safe with no heavy traffic around.
other school parent		y		expansion could have negative impact on class size at Tattershall Primary leading to loss of teachers or teaching assistants and therefore effective learning. Also loss of finance could mean teaching equipment and media falling behind latest technology and again reduce effective learning.
other school parent		y		
other school parent		y		Expanding St Michael's will take opportunities away from Tattershall Primary School. All 3 schools in the area should have an equal share.
other school parent		y		
other school parent		y		Tattershall Primary School has worked hard to get where it is. It is the only non-religious school so gives more cultural and religious choice
other school parent		y		
other school parent		y		
other school parent		y		This will result in a loss of pupils for Tattershall Primary School and then loss of good teaching staff when it has improved greatly over the past two years. I do not want to see its numbers dwindle.

Point of View	Supports Proposal (11)	Against Proposal (48)	Not For or Against (7)	Other comments/Notes
other school parent	y			Children get better teaching in smaller classes. An expansion at Coningsby could mean smaller schools having to close therefore affecting the pupils. Tattershall Primary School has worked hard to turn itself around.
other school parent	y			
other school parent	y			
other school parent	y			
other school parent	y			My daughter did not do well at Coningsby so moved to Tattershall Primary where her grades have improved. If any expansion is needed it should be at Tattershall Primary which is on an upwards slope and the staff are more focussed not at Coningsby which I feel is declining. Surely the school with better staff and happier children should be expanded?
other school parent	y			
other school grandparent	y			There is too much traffic using the road already causing difficulties for access to the nursing home. It is not a safe road.
other school gov and parent	y			Expanding Coningsby is forcing parents to apply there rather than giving them free choice. Holy Trinity serves a far greater residential population - why should residents of Tattershall have to travel to Coningsby? Holy Trinity could offer more places if developed - which could also deal with issue of outdated inadequate portakabin currently in use. Coningsby's latest Ofsted report was "far from glowing" and the school has enough challenges without increasing numbers. Development of Holy Trinity would better serve the local population.
other school gov and parent	y			Tattershall Primary School will suffer through class sizes and funding which is needed to continue to ensure 'good' teaching in our school which we have all worked so hard to achieve.
other school governor	y			I would like to see data to support increased birth rates. There are spare places at several if not most local schools. It should be a priority to fill these and keep existing schools in a healthy state
other school governor	y			There are surplus places in locality and the expansion will detrimentally affect other primary schools. There is no data or logic to support the proposal - no large population increase forecast from national statistics. RAF Coningsby may not generate number of children indicated. Why rush to put this through at the expense of other schools?
other school governor	y			I do not believe the indicated birth rate warrants the expansion. There should be a fair balance between Coningsby and Tattershall schools - to expand one might put the other under threat. This could be seen as a monopoly and parents should have choice.
Governing body other school	y			Welcomes expansion of places in the area but does not consider Coningsby as most suitable or only solution. Roads would be too busy. Capacity at Tattershall Primary was reduced in 2000 on understanding that if expansion was required in area this would be priority at Tattershall Primary. Now graded as good by Ofsted and should have opportunity to expand to benefit staff and pupils. Expansion at Coningsby may cause financial risk at Tattershall Primary. LA should be supporting sustainability of smaller schools. Tattershall Primary is the only none CofE school in area and if it failed to sustain its numbers this may restrict parental preference. Would it be possible to increase the PAN at Tattershall Primary as well as the expansion at Coningsby?
other school governor	y			Surely the increase of child numbers is in urban not rural areas? Where are the facts to back up the long term requirement for more places? Which school will be forced to close if the birthrate does not increase?
other school governor	y			The access to St Michael's will not cope with additional traffic. Police are often asked to attend to solve problems with parking etc. There is little space for building on the site and open fields should not be lost. As a good improving school Tattershall Primary expected support from LA and the children's centre was built on condition that the school would expand if needed.
other school gov and staff	y			Should consider expanding Holy Trinity School as it is always oversubscribed - a temporary portakabin was installed in 1991 and is still in use. Why should children travel to Coningsby to attend a church school. Many children who live in Tattershall will not get a school place in Tattershall.
other school gov and staff	y			This will affect traffic congestion in Coningsby where RAF traffic already makes travelling difficult. Increasing the size of one school will affect surrounding schools giving an unfair share of funds and pupils to one site.

Point of View	Supports Proposal (11)	Against Proposal (48)	Not For or Against (7)	Other comments/Notes
other school parent/gov and staff	y			No need to increase capacity in area as shortage of primary places not evidenced. Parents choose schools not merely on nearest but on what is best for their child. Tattershall Primary has capacity for growth. Support should be given to all local schools and not concentrated in one. St Michael's is only graded as satisfactory by Ofsted - it should be good or satisfactory before being considered for growth and finance.
other school staff			y	is Holy Trinity's future under threat? It would benefit from a brick built structure to replace the portakabin. This will give St Michael's an advantage over Holy Trinity in attracting new pupils and parents.
other school staff	y			This expansion may give the wrong impression to parents and cause a decline in the numbers of families choosing Tattershall Primary School causing it to close.
other school staff		y		Tattershall Primary is the only 'good' school in the area. Expansion At Coningsby would cause concerns about the increased traffic through Coningsby.
other school staff	y			Tattershall Primary is the only community school in the area. Our school provides the best education in the area. Our pupils are safe and happy. This proposal could negatively affect the numbers at Tattershall Primary School and also affect the struggling traffic issues around Coningsby making the area less safe for children and affect local businesses.
other school staff	y			Holy Trinity is oversubscribed - 30 first choice applications for 2013 with a PAN of 16 so parents are not really getting a choice. We are having to spend considerable sums on keeping the temporary classroom fit for use. It is not ideal and should have been replaced years ago. If Coningsby benefits from new facilities this will place us at a further disadvantage.
other school staff		y		No evidence to confirm that there is a shortage of places in the area. Kirby on Bain school will suffer if PAN is increased at Coningsby as a significant number of pupils for whom Coningsby is their nearest school actually attend Kirby on Bain school.
other school staff	y			If Coningsby take on more children and Tattershall have less on roll this will have a negative impact on Tattershall Primary School's finances so restricting the childrens learning experience and could mean staff redundancies. We are the only community school in the area - parental choice should not be restricted and all schools should be treated fairly.
other school staff	y			This could lead to a reduction in numbers at Tattershall Primar (School. Can the community afford to lose a school rated as 'good with outstanding features'?
other school staff		y		The extra children could be accommodated at neighbouring schools - Tattershall Primary, Mareham le Fen and New York for example. Where is the evidence of increasing numbers? Less RAF are setting in the village compared to recent years. Coningsby is already a large school and there is limited parking with chaos at home time.
other school staff	y			It would be a travesty if a school rated as 'good with outstanding features' had to close due to falling numbers. This could have an impact on the only community school in the area. Smaller schools are better equipped to cope with the pastoral care of children in the community.
other school staff		y		It is wrong to put at risk a school rated as 'good with outstanding features' by increasing numbers at other schools not graded as well as this.
other school parent and staff		y		Surely the 3 existing schools can cater for the needs of the community. Where are the extra numbers going to come from without swallowing up other schools? It would be unfair to close a school judged as 'good to outstanding' Tattershall is the only none faith school.
Parent and parent at other school			y	Has children at both Tattershall Primary and Coningsby. Worried about impact of building work at Coningsby on child who is pupil there as he is being tested for Aspergers and has difficulty coping with change.
Parent and school staff	y			I am in favour as it will benefit my child and also give opportunity to make impact on community and give children a wonderful start to their learning journey.
Parent		y		Concerns over traffic safety - already 'accident waiting to happen' let alone with further numbers. After a disappointing Ofsted the focus should be on improving rather than expanding. We are a church school yet how will all the children now fit into the church? Perhaps the plan should be to improve 2 schools rather than focus on Coningsby. I feel increasingly let down by the school and feel my children will just become a number at the school.
Parent			y	Traffic issues - access to my house is often blocked, near miss accidents, and would only be in favour if general access restricted aeg at certain times of day or access restricted to residents only or buses.
Parent			y	For - new job opportunities, improve teaching, single year group classes. Against - carparking already insufficient, main road over congested with high potential for an accident, more buildings will spoil the look of the school and take up valuable outdoor playing area, church will not be able to accommodate 420 pupils at once. Why not expand one of the 2 Tattershall primary schools?
Parent	y			Pre school places are already hard to find. I do not want my daughter to go to a different school/area.

Point of View	Supports Proposal (11)	Against Proposal (48)	Not For or Against (7)	Other comments/Notes
Parent	y			Can only be an asset to the school with more space and choice for the children in the future. Concerns over parking and dropping off of children.
Parent		y		Concerns over safety and security of children following increased numbers and additional supervision required within the school and also restricted parking and access with potential for accidents to children if numbers increased.
Parent future	y			It is a good thing for children to attend a school in their village. I hope that classes will not be mixed years and reception becomes more structured
Parent governor	y			Concerns that school will still be happy friendly place; will teaching standards be negatively affected by having to cope with increased numbers; hall not big enough; negative impact on traffic safety following increased numbers; outside space big enough for extra children once building work undertaken; if an increase in none-english speaking children will this affect standards. But feel positive about 2 classes per year group so no mixed year group classes.
Parent governor	y			Coningsby community is growing and this will enable village children to go to village school. Hopefully this will also enable the school to have single year group classes.
schoolstaff	y			Expansion will address problem areas and provide facilities an increasing school needs.Beneficial for children to have all parts of their lives connected ie school, friends, after school activities all in same locality to provide stability (especially important for service families). "cracking school with superb staff" Will allow school to provide safe & great education in modern surroundings for many years to come.
schoolstaff	y			
Secondary school			y	No issues with consultation proposal
Town/parish councillors		y		We don't believe there is a shortage of Reception/Primary places - not the case at Mareham-le-Fen
Town Council			y	Mixed views- can see the need for more places but why not increase all 3 schools? The infrastructure at St Michael's cannot cope with the numbers already - little or no parking and access issues.
Parish Council		y		The Coningsby site is small, would not provide adequate open space and has access issues.The 2 Tattershall schools are better placed to serve local children. Tattershall Primary School is the only community school and none faith so if it closed this would reduce parental choice. Also if the proposal for a new nursery in Tattershall goes ahead this would be a natural feeder into the Tattershall schools.
Town/parish councillor			y	Too many questions to make informed decision - will there be sufficient car parking for increased staff; will 2 new classrooms be single storey, will new classrooms encroach on playing area as this is already limited for existing numbers so more will be needed if expand school not less. Why not buy the old primary school buildings across the road to increase capacity rather than build on existing site? NB Letter sent 08/02/2013 to provide more information and enable informed response.
Parish Council	y			
Not stated		y		

APPENDIX E

Consultation on the expansion of St Michael's Church of England Primary School, Coningsby

Positive points discussed at school council:-

- 'if we have a bigger hall we will be able to have lunch together'
- 'we would be able to change our outside play area'
- 'if we have more children at school, it would be more good, we would have more friends to play with'
- 'we will be able to work in smaller groups'
- 'we would have more space for our SATs'
- comments about having single age classes - 'would like to have my friends in my class', 'i don't like feeling separated from my friends', 'i feel more settled with my friends'.

The only concern raised was:-

- 'would we all fit in the church if we have more children?'



To Staff, Parents/Carers and other interested parties

21 January 2013

Dear Consultee

Proposal to Expand St Michael's Church of England Primary School in Coningsby

Lincolnshire County Council (LCC) is commencing a consultation process on the proposal to permanently expand the capacity at St Michael's Church of England Primary School, School Lane, Coningsby, Lincoln LN4 4SJ with an implementation date of September 2014.

It is the Local Authority's (LA) statutory duty to ensure that there are sufficient school places to accommodate all pupils of statutory school age in Lincolnshire. The LA believes that this proposal is the best available option to address the expected shortage of Primary Reception school places in Coningsby and the surrounding area to ensure that local children are able to go to their local school. It is important that the LA gather and consider all views on this proposal prior to making a decision on how to proceed.

The proposal being consulted on is to permanently expand the school from the existing capacity of 280 places based on a Published Admission Number (PAN) of 40 to 420 places (PAN 60), with a proposed implementation date of September 2014. This would increase the PAN initially for the Reception intake in September 2014 with the PAN for all other years remaining at 40. The increased intake to 60 would then be phased in with each subsequent Reception intake commencing in September 2015 until the PAN of 60 applies to all year groups. This phased approach will allow the school to effectively manage staffing and teaching structures and help to ensure that pupil numbers at other local schools will be maintained.

The following information outlines the reasons for the proposal and explains why there is a need to expand this school and how the expansion can benefit the children and the community.

Reasons for the Proposal to Expand St Michael's Church of England Primary School

National birth rates, mostly concentrated in more urban areas, have been steadily rising in recent years. This increased birth rate, combined in some areas with inward migration and housing development, is now starting to have an impact at primary school age putting significant pressure on primary schools across the country where there is a shortage of Reception places. Coningsby and the surrounding area will experience a shortage of available places if capacity at one of the local schools is not increased.

There is expected to be a long term requirement for more places. A permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting 4 year old children to alternative schools outside of their local community.

Having additional classes and more children on roll at the school will also have financial benefits for the school. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

Following statutory consultation, if the expansion proposal is approved, it is proposed that building work to add necessary additional accommodation will begin during the academic year 2012/13 (subject to planning permission being granted) and planned to be completed in readiness for the start of term in September 2014. This would be managed to cause minimal disruption to the school during term time making the best use of school holidays where possible.

Please note that the planning application process is dealt with and consulted on separately and there will be opportunity for those that are interested to be involved throughout the planning process.

Have your say

If you wish to comment on this proposal then please return the response form by 5.00pm on Monday 18th February 2013 using the contact details provided. If you would like to discuss this further before responding to the proposal then LA officers will be holding pre-booked consultation appointments at the school on Friday 1st February between 8.30am and 5.00pm. Please contact Mrs Elaine Barber, School Business Manager, on 01526 342312 to arrange an appointment.

If you have any queries regarding the proposal or the consultation process please do not hesitate to contact the Property and Technology Management team (contact details are confirmed on the response form).

If you would like further information or would like to comment on this proposal then please return the attached form, email provisionplanning@lincolnshire.gov.uk or write to Property & Technology Management, Lincolnshire County Council, County Offices, Lincoln LN1 1YQ by 5.00pm on 18th February 2013.

Copies of all documents related to this proposal, including an electronic version of the feedback form, can be found online at www.lincolnshire.gov.uk/provisionplanning under "Current Consultations". Hard copies are also available on request.

Yours sincerely



Matt Clayton
School Organisation Planning Manager
Property and Technology Management

APPENDIX G : Consultation Feedback Form on the Expansion of St Michael's Church of England Primary School in Coningsby

Please note that if you do not provide your name and address your views will not be counted as legitimate responses to this consultation. Names and contact details will remain confidential.

Name: _____ Email (optional): _____

Postal Address: _____

Parent Carer Teacher/School Staff Governor Employer/Business

Other (please specify) : _____

Which school (if any) do you represent? _____

Having read the proposal please indicate your view below by ticking one of the boxes

I am in favour of proposal I am against proposal I am neither for nor against the proposal

Why have you decided this is your view? Tell us about it below.

Is there anything else you would like us to consider?

Please return the completed form by 5pm Monday 18th February 2013 to: Property & Technology Management, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or email provisionplanning@lincolnshire.gov.uk or fax 01522 553257

Proposal to Expand Coningsby St Michael's Church of England Primary School.

NOTICE IS HEREBY GIVEN in accordance with section 19(1) of the Education and Inspections Act 2006 as updated by the Education Act 2011 that Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ intends to make a prescribed alteration to Coningsby St Michael's Church of England Primary School, School Lane, Coningsby Lincoln LN4 4SJ with effect from 1 September 2014.

The proposal is to permanently expand the school from the existing capacity of 280 to 420 places with an increase in the Published Admission Number (PAN) from 40 to 60. This would increase the PAN initially for the Reception intake in September 2014 with the PAN for all other years remaining at 40. The increased intake to 60 would then be phased in with each subsequent Reception intake commencing in September 2015 until the PAN of 60 applies to all year groups.

As a temporary measure reorganisation has taken place within the limited existing accommodation and with the use of a temporary classroom which has enabled the school to provide above the PAN up to 50 places in the Reception intake in recent years.

The prescribed alteration being consulted on is not related to any other statutory proposal. All statutory consultation requirements in respect of this proposal have been complied with.

The current net capacity of Coningsby St Michael's Church of England Primary School is 280 and the proposed capacity will be 420. The current admission number is 40 and the proposed admission number will be 60. There are currently 271 pupils on roll.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained by writing to: Provision Planning, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or by calling 01522 553329 or by emailing provisionplanning@lincolnshire.gov.uk or via www.lincolnshire.gov.uk/provisionplanning

Within four weeks from the date of publication of this proposal, any person may object to or make comments on the proposal by sending them to Provision Planning, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or by emailing provisionplanning@lincolnshire.gov.uk.

Signed: Debbie Barnes
Director of Children's Services
Lincolnshire County Council

Publication Date: 3 April 2013

Explanatory Notes

1. This proposal is not linked to any other proposal.
2. A copy of the County Council's Home to School Transport policy can be obtained on-line at www.lincolnshire.gov.uk/parents/schools/school-transport
3. Further details on the consultation which have led to this proposal can be accessed on-line under "Current Consultations" via www.lincolnshire.gov.uk/provisionplanning

Impact Analysis to Enable Informed Decisions						
Background Information						
Directorate	Assistant Director area	Service area	Lead officer	Person / people completing analysis	Date of workshop / meeting	Version
Adults & Children's	Children's Services	Property & Technology Management	Michelle Andrews	Linda Duffield		1
Title of the policy / project / service being considered						
The expansion of Coningsby St Michael's Church of England Primary School						
General overview and description of the The expansion of Coningsby St Michael's Church of England Primary School						
The proposal under consideration is to permanently expand the school from its existing capacity of 280, based on a Published Admission Number (PAN) of 40, to 420, based on a PAN of 60.						
The status of the The expansion of Coningsby St Michael's Church of England Primary School						
New			LCC Directly Delivered			
Timescales for implementation						
<p>The process commenced on 21 January 2013 with a letter sent out to all parents of current pupils and other interested parties including County/District/and Parish councillors initiating a 4 week period of consultation. Individual meetings were offered for interested parties to meet with representatives of the LA. Several appointments were taken up where concerns were addressed and all consultees were encouraged to submit a formal response to the consultation. 66 valid written responses were received with 11 supporting the proposal, 48 against and 7 neither for nor against the proposal but wishing to raise points for consideration. 10 of the total number of responses were from parents of current pupils with only 2 against. The majority of responses against the proposal were from representatives of other neighbouring schools questioning the need for additional school places in the area believing that the expansion will have a negative impact on the number on roll at other schools. However the expansion is required to meet the projected demand for places and ensure that the LA meets it's statutory duty of providing sufficient school places for children of statutory school age. The expansion is proposed to meet the need for additional capacity and not replace existing provision. Under this expansion proposal the increase to the PAN will initially apply only to the Reception intake in 2014 with the PAN for all other years remaining at 40. The increased intake to 60 would then be phased in with each subsequent Reception intake until the PAN of 60 applies to all year groups. This will help to ensure that pupil numbers at other local schools will be maintained. Following this the Executive Councillor took the decision to publish a Statutory Notice commencing the 4 week Representation Period. 4 responses were received in this period which raised concerns regarding car parking and access and the impact of additional traffic arising out of the increased pupil numbers. A final decision is anticipated on 28 June 2013 with an implementation date of 1 September 2014.</p>						
Analysis						
1. What is the current situation?						
<p>Coningsby St Michael's Church of England Primary School has a capacity of 280. Due to the pressure on primary school places in the area the school has, with the agreement of the LA, offered over the PAN up to 50 places in Reception in recent years and will do so again for the September intake in 2013. This has been made possible by reorganising within the limited existing accommodation and with the use of a temporary classroom. Further accommodation will be provided if the expansion proposal goes ahead.</p>						

<p>2. What are the drivers for change?</p>	<p>(a) Political -To ensure the LA meets its statutory duty of providing sufficient school places for children of statutory school age in Lincolnshire (b) Economic, social and political -To ensure the provision of school places is planned so as to promote high standards and sustainability therefore enabling children to fulfil their potential. (c) Political & Social - To avoid overcrowding and placing increasing pressure on all primary schools as this would likely lead to a negative impact on the quality of education provided. (d) Economic and social - To avoid increased transport costs and the negative impact of extra travelling time and potential increased car usage if it were necessary for children to travel to villages outside of Coningsby or Tattershall.</p>
<p>3. What difference will we make?</p>	<p>The LA will fulfil its statutory duty by providing sufficient school places in the area for all children of a statutory school age. A sustainable long term solution is needed to meet the demand for school places arising out of the increasing birth rate. Overcrowding in primary schools, increased transport costs for home to school transport, extra car usage, negative impact of extra travelling time on children will all be minimised by this proposed expansion.</p>
<p>4. What are the assumptions about the benefits?</p>	<p>The headteacher and the Governing Body are in full support of the proposal. The additional school places provided will contribute to meeting the demand for school places both now and in the future. It will enable parents to obtain school places for their children at a local school and will enable a higher proportion of parents to obtain their first preference. A sustainable long term solution within the local area will provide enhanced educational provision.</p>
<p>5. How are you testing your assumptions about the benefits?</p>	<p>Coningsby St Michael's Church of England Primary School is a popular school and it has been consistently oversubscribed in recent years. The Headteacher and Governing Body are in full support of the proposal. The allocation of school places by means of the co-ordinated scheme implemented by the School Admissions team at subsequent intakes will confirm whether there are sufficient places for children in the area and provide data as to the percentage of parents receiving their first or other preference. Inspections and the work undertaken by Ofsted will monitor the quality of education provided.</p>
<p>6. What are the assumptions about any adverse impacts? Could it have a negative effect on anyone?</p>	<p>Yes</p>
<p>6.1 Which groups/individuals could it have a negative impact on?</p>	<p>(1) The expansion proposal could have a negative impact on local residents within the area around the school eg issues of access and parking but this should not be significant as many of the additional pupils will live close to the school site and within a suitable walking or cycling distance from the school. The LA is committed to promoting the use of sustainable travel and transport to school and this would be reflected in the implementation of the school travel plan. There may also be the potential for a short term negative impact on the local residents when the building work takes place. However, this minor potential negative impact is far outweighed by the resulting positive solution. (2) Representatives of other schools in the area have questioned the need for additional school places believing that the expansion will have a negative impact on the number on roll at other schools. However the expansion is required to meet the projected demand for places and ensure that the LA meets its statutory duty of providing sufficient school places for children of statutory school age. The expansion is proposed to meet the need for additional capacity and not replace existing provision and the LA does not believe that there will be any negative impact on other primary schools. Under this expansion proposal the increase to the PAN will initially apply only to the Reception intake in 2014 with the PAN for all other years remaining at 40. The increased intake to 60 would then be phased in with each subsequent Reception intake until the PAN of 60 applies to all year groups. This will help to ensure that pupil numbers at other local schools will be maintained. (3) Consultation responses were received raising concerns that additional places were not being offered in accordance with parental preference and therefore having a negative impact on some families and as a result of this feedback an additional expansion is being progressed at Tattershall Holy Trinity Church of England Primary School. This will help to meet the needs of both Coningsby and Tattershall residents.</p>

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<p>6.2 How could it have a negative impact on these groups/individuals? Please refer to the list of protected characteristics to assist your answer</p>	<p>For residents - There may be concerns over access and car parking availability around the school site together with some potential impact of increased noise during building work. Neighbouring local schools - concerns have been expressed that there will be a negative impact on the number on roll at their school. Local parents - concerns have been raised that parental preference will require more places to be offered in Tattershall. Under the Equality Act 2010 the LA must take steps to meet the needs of persons sharing a protected characteristic as being different to the needs of persons who do not share it. Currently the school meets this requirement by careful management of all their pupils and their individual needs and will continue to do so during the period that the expansion work is undertaken.</p>
<p>7. How are you testing your assumptions about adverse impacts?</p>	<p>The majority of response forms against the proposal were submitted by representatives of other primary schools concerned that this will lead to an adverse impact on the number on roll at their school. However, as stated above, the expansion is proposed to meet the need for additional capacity and not replace existing provision and the LA does not believe that there will be any negative impact on other primary schools. The LA is aware of concerns regarding traffic issues but these will all be taken into consideration in the planning application process should the expansion proposal proceed. Consultation responses were received raising concerns that additional places were not being offered in accordance with parental preference and therefore having a negative impact on some families and as a result of this feedback an additional expansion is being progressed at Tattershall Holy Trinity Church of England Primary School. This will help to meet the needs of both Coningsby and Tattershall residents.</p>
<p>7.1 What further evidence do you need to gather?</p>	<p>A further opportunity for any interested party to submit comments and concerns was made available in the Representation Period ie the 4 weeks commencing with the publication of the Statutory Notice. During this period 4 responses were submitted which raised concerns regarding car parking and access and the impact of additional traffic arising out of the increased pupil numbers. Should the proposal go ahead all traffic issues will be considered in the planning application process. As part of this process any planning queries will be dealt with through a separate planning consultation and the LA would have to meet stringent requirements at the planning application stage. The statutory guidelines with regard to who and how to consult and the appropriate length of consultation have all been met to enable the decision maker to make the final decision.</p>
<p>8. Who are the stakeholders and how will they be affected?</p>	<p>Primary (those directly affected, either positively or negatively by the organisation's actions)</p> <p>(1) Parents/carers and their children - will be assured that their educational needs are being met. (2) School Staff - less potential overcrowding at schools relieving pressure on school staff and therefore enhancing the quality of education provided. (3) The Council - this will ensure that the Council is meeting its statutory obligations; will ensure value for money reducing home to school transport and also that the needs of the Community are being met in that local children will be able to attend their local school.</p>
<p>9. How are you assessing the risks and minimising adverse impacts?</p>	<p>Secondary (intermediaries, people or organisations who are indirectly affected by the organisation's actions)</p> <p>(1) Potential negative impact for local residents - the LA understands the potential for impact caused by the building work and will work to mitigate this should any negative impact arise. (2) Other local schools - as stated above the expansion is proposed to meet projected demand and not replace existing capacity and therefore the LA do not believe there will be any negative impact.</p> <p>As required a stakeholder engagement group will be formed to as part of the capital process to consider the impact of the ongoing project should the proposal to relocate and expand be approved</p>
<p>10. What changes will the Council need to make as a result of introducing the policy / project / service etc?</p>	<p>There will be no changes to any LCC policy or procedures. Building work will be undertaken at the school to enable the expansion of the capacity of the school to meet local primary demand.</p>

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<p>11. How will you undertake evaluation once the changes have been implemented?</p>	<p>The number on roll will be reviewed together with the available capacity and projected demand for places in Coningsby, Tattershall and the surrounding area which will enable evaluation of both the need for places and also data on how the offer of places has met parental preference.</p>		
<p>Further Details</p>			
<p>Are you handling personal data?</p>	<p>Yes</p>	<p>If yes, please give details</p>	<p>consultation responses incorporated name and address of respondent but these details will remain confidential.</p>
<p>How was this analysis undertaken? Facilitated workshop? Who attended?</p>	<p>Details of the proposal and response forms were sent to a wide range of interested parties in line with statutory guidance, and details were also made available on the Council's website. All responses were recorded and analysed to be taken into consideration by the decision maker. Personal appointments were also offered at the school to interested parties for further discussion.</p>		
<p>Are you confident that everyone who should have been involved in producing this version of the Impact Analysis has been?</p>	<p>Yes</p>	<p>If No, who needs to be involved?</p>	
<p>If this is new, or requires a decision by Councilors to revise, has this impact analysis been included with the committee report?</p>	<p>Yes</p>	<p>If No, why?</p>	
<p>Actions required Including any actions that have been identified in this analysis for monitoring in the service area workplan?</p>	<p>No</p>	<p>Action N/A</p>	<p>Lead Officer N/A</p> <p>Timescale N/A</p>
<p>Signed off by</p>	<p>Michelle Andrews</p>		<p>Date 14-May-13</p>